

VEENY REE MAE R. BAUTISTA

ASPIRING UI/UX DESIGNER | GRADUATING JULY 2026

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SUMMARY

Detail-oriented graduating IT professional with hands-on experience in UI/UX design, frontend development, and full-stack web applications. Proven track record of delivering government-grade systems, client-facing web tools, and design-driven solutions across academic, internship, and freelance environments. Skilled in translating complex workflows into clean, intuitive interfaces backed by thorough documentation and quality assurance. Seeking an entry-level frontend developer or UI/UX role to build impactful digital products and grow within a collaborative team.

TECHNICAL SKILLS

- **Frontend:** HTML5 | CSS3 | JavaScript
- **Backend & Database:** Node.js | Express | Firebase | SQL | Turso (libSQL)
- **Notifications & Integrations:** Telegram Bot API | Gmail SMTP | EmailJS
- **Languages & Deployment:** Java | C# | Vercel | Render | GitHub Actions
- **UI/UX & Documentation:** Canva | Figma | Design Systems | UX Writing | UML | DFDs | Use Case | ERD | SRS Writing
- **Tools & Methodologies:** GitHub | VS Code | Visual Studio | Android Studio | Microsoft Office Suite | Agile | System Architecture | Event Planning

Work Experience

Website Developer | Virtual Assistant

BackUp Virtual Assistance | Remote | 2025 – 2026

- Built and deployed a **full-stack VA scheduling tracker** with **automated Telegram alerts** and real-time deadline monitoring — **eliminating missed** content deadlines
- Developed and maintained **client-facing** web pages, **conducting audits and consultations** to improve functionality, design, and overall online presence
- Provided **virtual assistance support** including ad hoc **research and design tasks** to support active marketing initiatives.

IT Intern (On-the-Job Training)

Sangguniang Panlalawigan ng Bataan — Office of the Members | Balanga, Bataan | 4 Months 2026

- Designed the **UI/UX** for **3 role-based dashboards** (SysAdmin, Board Member, Staff) serving 10+ provincial staff daily, **replacing all manual** paper records with a clean unified interface.
- **Architected** the full system **workflows**, **role-based access logic**, and scalable data structure across **10+ board member offices** handling FA/PA records without conflict.
- Performed rigorous **end-to-end QA testing**, validating role permissions, record accuracy, and all critical **export functions** before the official provincial deployment.

Social Media Manager | Travel Agent

Tayco's Travel and Tours Agency | Remote | 2022 – 2025

- Managed **social media presence** on Facebook and Instagram, **designing branded graphics** and scheduling content to promote travel packages to a growing online audience
- Responded to **customer inquiries** and **managed booking requests**, coordinating travel arrangements to ensure smooth client experiences
- **Maintained** consistent branding, messaging, and page operations to grow online visibility, engagement, and audience reach across all promoted travel services.

PROJECTS

OMSP Document Tracking & Monitoring System

IT Intern Project | UI/UX Designer, System Architecture & Quality Assurance | Feb 2026

- Designed **3 fully distinct role dashboards** (SysAdmin, Board Member, Staff) with consistent component styles, layouts, and navigation built for non-technical government users.
- Architected the **system's data structure and workflow logic** — FA/PA record flows, archive approval chains, and staff-to-BM scope assignments before a single line was coded.
- Conducted **end-to-end QA** testing across all features, validating role permissions, record accuracy, and export functions before official provincial office deployment.

BUVA Schedule Tracker

Web Application Project | Full-Stack Developer | Dec 2025

- Built a full-stack **scheduling tracker** for social media VA workflows that monitors multiple client pages and platforms, **automatically computing** days remaining per account with **color-coded status** categories (safe, near, urgent, overdue).
- Engineered a Telegram bot **notification system** with daily cron jobs that fires automated alerts at 7-day and 2-day thresholds, eliminating missed deadlines across all client accounts.
- Integrated **Turso (libSQL)** database with SQL migrations, session-based authentication, and manual broadcast controls for a **fully self-contained** production-ready deployment.

SmartFit: Augmented Reality-Integrated Footwear Retail and Customization Portal with AI-Powered Assistance

Capstone Project | UI/UX Designer & System Architecture | Feb 2025 – Oct 2025

- **Full-stack developed** innovative footwear platform with **AR try-on** and **AI chatbot**.
- **Engineered AR visualization** using **DeepAR API** achieving **90%+ accuracy** with **HTML/CSS/JavaScript & Firebase** backend for seamless virtual try-ons.
- Led **4-person team** through **8-month cycle**, delivering all **12 features** on schedule for responsive e-commerce solution using Agile development methodologies.

EDUCATION

Bataan Peninsula State University | 2022 – 2026 (Expected)

BS in Information Technology Major in Network and Web Application

- General Weighted Average (GWA): 1.45 | 1.00 Highest

Bataan National High School | 2020-2022

Technical-Vocational-Livelihood (TVL)

- Strand: Computer Systems Servicing (CSS)
- Graduated with Honors

CERTIFICATIONS

2026

- IT Specialist – Software Development
- IT Customer Support Basics
- Operating Systems Support

2025

- Microsoft Office Specialist: Excel, Word, PowerPoint & Associate (Microsoft 365 Apps)
- IT Specialist - Network Security

2024

- IT Specialist — Device Configuration and Management | Cybersecurity | Cyber Threat Management
- PMI Project Management Ready | IC3 Digital Literacy Certification GS6 Level 1